

Graduate Program Transcript Requirements

Transcripts are considered official only when sent directly from the issuing institution to Samford University. We require official transcript(s) from all previously attended undergraduate and (if applicable) graduate institutions.

Transcripts may be submitted in the following ways:

- **Email (Preferred):** Transcripts may be sent electronically from the institution to admission@samford.edu.
- **Electronic Services:** Transcripts may also be sent through authorized electronic transcript services such as:
 - o National Student Clearinghouse
 - Parchment
 - Scrip-Safe
 - Or any other secure electronic transcript delivery service Please select Samford University as the recipient during the ordering process.
- Mail: If electronic delivery is not available, official transcripts may be mailed to:

Samford University Office of Admission 800 Lakeshore Drive Birmingham, AL 35229