



New Student Move-In Information

Fall 2026

STEP 1: ARRIVE AT WRIGHT CENTER LOBBY AT SCHEDULED APPOINTMENT DAY & TIME

- The move-in time frame is for you to check-in, receive your key, and unload your vehicle(s). You may continue to unpack and decorate your room after this time frame.
- You will not be able to move-in to your residence hall until your designated arrival time.
- Upon arrival to campus, proceed directly to the Wright Center Lobby to the centralized check-in location.
- Only the student should enter the Wright Center Lobby to complete the check-in process (family members should remain in the car).
- Student will provide their name and photo ID (i.e., Samford ID or Driver's License) to Residence Life Staff.
- Housing & Residence Life Staff will check student in online and issue the student his/her residence hall room key and color-coded unloading zone instructions.

STEP 2: UNLOAD BELONGINGS AT ASSIGNED UNLOADING ZONE

- After checking in, student and families will follow instructions to assigned unloading zone.
- When you arrive at unloading zone, you will unload all items from vehicle(s) immediately to assigned drop-off spot.
- Please wait to unpack/set-up room until all items are unloaded and vehicle is moved to parking deck or area away from unloading area.

STEP 3: MOVE VEHICLE(S) FROM UNLOADING ZONE TO PARKING AREA

- Once vehicle(s) has been unloaded, they should be moved from unloading zone to a designated parking area.
- Student and/or family members may wait with belongings at the assigned drop-off spot while vehicle(s) is being moved.

STEP 4: MOVE BELONGINGS INTO ROOM

- Once vehicle(s) has been parked, return to drop-off spot and move belongings into residence hall room.

STEP 5: UNPACK AND DECORATE ROOM

- Once all belongings have been moved from drop-off spot, begin unpacking and decorating your room!
- Those assisting students moving in will need to depart campus by 8:00 p.m. CST on the student's scheduled move-in day.

ADDITIONAL TIPS FOR A SUCCESSFUL MOVE-IN EXPERIENCE

- Students should limit the number of additional people assisting them with move-in to 3-4 people.
- If at all possible, DO NOT bring a box truck and/or trailer as unloading and parking these vehicles is difficult during move-in times.
- Label all belongings with student name, building, and room number.
- Pack light and only bring essential items.
- Make sure boxes you pack are light and easy for you to carry.
- You may bring equipment (hand trucks, wagons, etc.) to assist you with move-in. However, most residence halls do not have elevators.

Questions?

Please reach out to Housing and Residence Life for any questions at reslife@samford.edu.